

Bus Stop Procedures and Rules

Morning Runs:

- Students must line up at the bus stop 5 minutes prior to the scheduled pick-up time.
- A parent (or designee) must remain at the bus stop until the bus departs.
- Kindergarteners will line up separately.
- It is the parents' responsibility to make sure that your child gets on the bus.

Afternoon Runs:

- All parents must arrive 5 minutes prior to the drop-off time after school.
- For student safety, kindergarteners will be released to parents after all other students have exited.
- Students in grades 1-3 will be released to a parent or designee visible to the bus driver.
- A Route students will return to campus if ride is not at Stop. Parent/guardian will be responsible for pick-up. B Route Parent/guardian will be called.

BUS STOP SAFETY:

- To allow room for the bus, DO NOT park from the gated entrance to the playground to the corner. (It is also a city bus stop.)
- Follow all rules of the road and parking regulations when dropping off and picking up students.
- YOU MUST PARK to drop off or pick up a child.
- DO NOT allow your child to enter or exit a vehicle that is not parked in a designated spot.
- DO NOT park on the east side of Linden or cross the street with your child.
- DO NOT park on corners or in front of fire hydrants, or in front of the house at Linden & Brenda Way.
- DO NOT litter in park or on street or sidewalk.
- DO NOT pass on the sidewalk between the park fence and the city bus stop when the bus is arriving and departing.

BUS RULES:

All rules will be strictly adhered to:

1. Students shall ride only on their assigned bus routes.
2. Students shall be at their designated bus stop five minutes prior to scheduled pickup time.
3. Students shall be lined up in an orderly manner at the bus stop. No dangerous conduct will be tolerated.
4. Students shall load and unload in an orderly manner.
5. Students will sit in assigned seats if directed by the driver.
6. Seat belts are required while bus is in motion.
7. Students shall remain seated, always facing forward in their seats. Legs, feet, or other objects are not to obstruct the aisle.
8. Students shall exit through the front door, not through emergency doors, windows, etc., except in an emergency.
9. Students shall be always respectful and courteous to the driver and other passengers.
10. Students will not have any dangerous items on the bus at any time.
11. Students will not fight, create excessive noise, litter, tamper with bus equipment or deface property. Parent/guardian will be responsible for any damage caused by their child.
12. No eating, chewing gum, cell phone use, animals, reptiles, insects, glass containers, or other hazardous objects on the bus.
13. Students shall not use abusive language or obscene gestures on or near the bus.
14. Students shall not extend any part of their body or any of their possessions out of the window of the bus.

Violations will be handled by the bus driver including the case of reported safety concerns, as observed at the bus stop.

DENIAL OF TRANSPORTATION

Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation. **Transportation is a privilege not a right.**

Parents and students are expected to abide by the procedures and rules outlined in this presentation, as well as specific guidelines further explained at the bus stop meeting, for the safety of all. We are guests of the City of West Sacramento and wish to keep the goodwill of the city and our neighbors.

Parent signature: _____ Student Name(s): _____

Printed Name: _____ Date: _____